

## WRITING CRITERIA

### Certificat de capacitació del personal acadèmic per a la docència en anglès

		Unsatisfactory		Satisfactory		Very satisfactory
<b>Overall impression</b>		<p>Ideas are introduced, but not fully developed. Not full command of appropriate register and style for the task. Language used simplistically.</p> <p>Task is not completed satisfactorily.</p>		<p>Develops an argument with appropriate highlighting of significant points and relevant supporting detail. Can write clear and detailed texts. Language is accurate and effective. Appropriate register and style.</p> <p>Good realisation of the task with no significant omissions and/or a few irrelevances. Leaves positive effect on the reader.</p>		<p>Writes clear, well-structured text, highlighting the relevant salient issues succinctly and effectively. Natural use of language.</p> <p>Full realisation of the task and fully achieves desired effect.</p>
<b>Organisation, coherence and cohesion</b>		<p>Limited organisation which does not facilitate understanding.</p> <p>Limited or inappropriate use of cohesive devices. There might be disconnected sentences.</p>		<p>Good organisation at both sentence and textual levels with a logical use of layout, paragraphing and punctuation.</p> <p>Uses a variety of cohesive devices to mark clearly the relationships between ideas.</p>		<p>Very good organisation at both sentence and textual levels, with a helpful use of layout, paragraphing and punctuation.</p> <p>Uses a wide range of cohesive devices, showing smooth and logical transition between ideas.</p>
<b>Linguistic range and accuracy</b>		<p>Narrow range of language displayed restricts effective communication. L1 influence is evident.</p> <p>General grammatical control of basic structures with systematic errors occurring frequently. Mistakes lead to misunderstanding.</p>		<p>Commands good range of language, allowing gaps to be readily overcome with circumlocutions. Accurate use of technical terms in their field. Spelling is accurate with only a few minor slips.</p> <p>Shows good grammatical control; occasional slips or non-systematic errors and minor flaws may still occur, but they are rare.</p>		<p>An excellent command of a very broad range of language with no sign of having to restrict what they want to say. Spelling is accurate.</p> <p>Consistently maintains a high degree of grammatical accuracy. Errors are difficult to spot.</p>
Score	0	1	2	3	4	5

## HOLISTIC SPEAKING CRITERIA

### Certificat de capacitació del personal acadèmic per a la docència en anglès

Overall impression	Language non-assessable	Unsatisfactory		Satisfactory		Very satisfactory
		<p>Can keep going comprehensibly, but frequently pauses to repair or search for language. At times ideas are difficult to follow.</p> <p>General control of basic language structures but with frequent errors which may lead to misunderstanding.</p> <p>Pronunciation makes speech difficult to follow.</p> <p>Interaction is simple and contributions are limited and sometimes incomplete. Speaker may display miscomprehension.</p>		<p>Speaks with relative ease although may be more hesitant when using more complex structures or dealing with more abstract topics.</p> <p>Has a good range of language, uses some complex structures and cohesive devices. Can repair occasional errors.</p> <p>Language and pronunciation do not cause misunderstanding. Pronunciation of key terms is accurate.</p> <p>Interaction is appropriate and contributions are full and developed.</p>		<p>Can express themselves fluently, spontaneously and in a structured way. Pauses are limited to reflection on content.</p> <p>Has a good command of a broad linguistic repertoire.</p> <p>Interaction is skillful and natural and contributions are spontaneous and fully developed with no evidence of restriction of what they want to say.</p> <p>Discourse has an overall positive effect on the listener.</p>
<b>SCORE</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>



## ANALYTIC SPEAKING CRITERIA

### Certificat de capacitat del personal acadèmic per a la docència en anglès

CANDIDATE'S ID:	Set number:
ASSESSOR:	INTERVIEWER:

		Unsatisfactory		Satisfactory		Very satisfactory	Analytic score
<b>Fluency, coherence &amp; cohesion and Interaction</b>		<p>Speaker maintains communication, but pausing to search for language is evident and frequent. Difficulty in repairing communication.</p> <p>Ideas are not always connected and sometimes may be difficult to follow. Understanding of ideas becomes more difficult.</p> <p>Miscomprehension of contributions and underdeveloped responses may hinder appropriate interaction. Relevant specific information not clearly conveyed, and with some difficulty.</p>		<p>Fluent with relatively little pausing when dealing with conceptually difficult subjects or extended stretches. Can repair communication.</p> <p>Maintains a coherent, logical discourse, using some cohesive devices. Facilitates understanding by highlighting key points, presenting them in a logical order and repeating key aspects.</p> <p>Displays comprehension of contributions and develops appropriate relevant responses. Provides relevant specific information (and details) found in text of their professional field.</p>		<p>Expresses themselves fluently, smoothly and effortlessly. Pauses are limited to reflection on content.</p> <p>Produces very well-structured discourse, using a wide variety of cohesive devices. Explains the relationships of parts to the whole and approaches the topic in different ways.</p> <p>Develops full, relevant responses with no evidence of having to restrict what they want to say. Provides fluent relevant specific information and details found in text of their professional field.</p>	
<b>Linguistic range and accuracy</b>		<p>The range of language displayed restricts effective communication.</p> <p>General grammatical control of basic structures with systematic errors occurring frequently. Mistakes may lead to misunderstanding.</p> <p>Linguistic limitations make the topic less accessible.</p>		<p>Shows good range of language, allowing gaps to be readily overcome with circumlocutions. Accurate use of technical terms in their field.</p> <p>Shows good grammatical control; occasional slips or non-systematic errors and minor flaws may still occur, but they are rare. Mistakes do not cause misunderstanding.</p> <p>Adapts their language to make a specialist topic accessible to target audience.</p>		<p>An excellent command of a very broad range of language with no sign of having to restrict what they want to say.</p> <p>Consistently maintains a high degree of grammatical accuracy. Errors are difficult to spot.</p> <p>Adapts their language (register, detail and degree of sophistication) to the audience concerned.</p>	
<b>Intelligibility</b>		<p>Considerable L1 interference may cause misunderstanding. Key terms and related lexis occasionally pronounced inaccurately.</p> <p>Some degree of strain on a general international audience.</p>		<p>Pronunciation is generally comprehensible. L1 influence does not impede communication. Key terms and related lexis are pronounced with accuracy.</p> <p>Little or no strain on a general international audience.</p>		<p>Pronunciation and intonation are clear and natural, with little L1 interference. Attempts to use intonation to express finer shades of meaning.</p> <p>Easy to understand in any context.</p>	
Score	0	1	2	3	4	5	

✓	X	<b>HOLISTIC SCORE</b>